

IOWA COUNTY TRANSPORTATION COMMITTEE

October 31, 2011

The Transportation Committee met in the Iowa County Highway Department Conference Room in the City of Dodgeville on Monday, October 31, 2011 and was called to order by Committee Chair John Meyers at 6:00 P.M.

Roll call was taken:

Committee members present: Sups. Dave Bauer, Bob Bunker, Dan Curran, John Meyers, Curt Peterson, Robert Pilling, Ryan Walmer, and Robert Zinck

Committee members excused/absent: Sup. Ron Benish.

Also present: Highway Commissioner Craig Hardy (by phone), Business Manager Jeri Grabbert, and County Administrator Curt Kephart.

Sup. John Meyers noted that the meeting had been duly noticed.

Approval of the 10/31/11 agenda, as amended, and the minutes of the 10/3/11 meeting. Sup. Robert Zinck moved for approval of the October 31, 2011 agenda and the minutes of October 3, 2011. Motion was seconded by Sup. Robert Pilling. Motion passed unanimously.

Reports from committee members and an opportunity for members of the audience to address the committee.

None.

Old Business

- A. 18/151 Interchange Study – CTH Y/YZ Interchange Options. 3 alternatives were presented for the CTH Y/YZ interchange. The commissioner indicated that he preferred Alternative 1B, which is a diamond interchange on the existing location. He stated that the highway would be easier to maintain with a diamond interchange and that there would be less land needed for construction. It was noted that a landowner on the northeast of the interchange had expressed he was not in favor of Alternative 1B because of the impact on his land. Sup. Curt Peterson noted that the Town of Dodgeville had recommended Alternative 1B about a year ago.

A motion was made by Sup. Ryan Walmer and seconded by Sup. Dan Curran to agree with the recommendation for Alternative 1B with the diamond interchange. Motion passed unanimously.

- B. 2012 Highway Budget – Allocation of Additional \$90,000. The commissioner stated that the additional \$90,000 is added to the County Maintenance account. One project he is considering for the use of these funds is to do work on CTH C that had been tabled in 2003. At the time, it was tabled due to a lack of consensus between the River Board, the DOT, and the DNR on the standard roadway cross-section for this project. The commissioner has been working with the DNR for the last 18 months and has narrowed the items of environmental impact to about 20 items. He noted in order to move the

project along the County would need to do an Environmental Assessment to identify the species within the project area. Another potential use for the additional budget funds could be for an attenuator, however, as previously noted, the funds are in County Maintenance at this time.

- C. Fall WDOT/WCHA SW Region Conference – Darlington Nov. 11, 2011. The meeting notice, registration form, and agenda are in the packet. It is being hosted by Lafayette and Iowa County Highway Departments. Registration deadline is Friday Nov. 4. Anyone interested in attending should contact Jeri.
- D. Special Events County Officials Meeting – Ridgeway. Sup. Robert Zinck organized the Special Events meetings and provided a brief report of the Public Information Meeting held at the Town of Ridgeway on October 7. A summary by the commissioner was provided, who also attended the meeting. In addition, those notes were provided in the meeting packets for tonight's meeting. Sup. Zinck noted one area of discussion included liability concerns. He stated all the groups involved are working well together to come to a solution, which they are hoping to reach by sometime in the spring. The commissioner added one concept is for the county to provide or assist with creating a checklist for organizers of events to make sure things have been addressed, such as the rules of the road, water stations, if the event is a race or a tour, notification of the public, etc.
- E. Winter Sanding Materials Bid Results. The commissioner commented bids for sanding material for a guaranteed purchase of 4,500 tons and for an additional option on 2,200 tons were received. The commissioner awarded the bid to the low bidder, Rule Construction, for \$4.95 per ton (\$6.95 if delivered to the Hwy. Shop) for both the 4,500 guaranteed and the 2,200 additional.
- F. ACS/CHEMS Transition Update. The business manager informed the committee that data entry into master maintenance files was continuing. The goal is to start running parallel entries in both accounting systems on Nov. 5. Two days of training took place the last week of September and a third day will take place on November 14.

New Business

- A. Resolution – County Aid for Construction & Maintenance for 2012. General Transportation Aids is estimated at \$947,322 and the tax levy is \$2,326,902. General Maintenance: \$1,160,382; Winter Maintenance: \$1,282,852; Bridges: \$181,051; Capital: \$286,000; and Administration: \$363,939.
- B. Resolution – Purchase of Highway Equipment. Discussion took place regarding the verbiage “to the extent that revolving funds accumulated for such purpose or appropriations made for such purpose are available.” The committee agreed that this did not mean funds from County Maintenance would be available for equipment purchases.

A motion was made by Sup. Bob Bunker, second by Sup. Robert Pilling to forward both resolutions, as written, to the County Board. Motion passed unanimously.

C. September 2011 Revenue and Expenditure Report. The business manager reviewed the September report. She noted the target rate for September is 75%. For County Related Operations total revenues to date are at 72%, expenditures are at 72% and revenues over/under expenditures are at 74%. State Related revenues and expenditures do not show revenues for September. The business manager explained due to a shortage of one office clerk for 3 months and the non-recurring, one-time projects in process the office work has fallen behind but is catching up now that a new clerk started in mid-September, although still dealing with the learning curve time period. Although the state revenues are not reflected in this report, August and September requisitions have been submitted for a total of over \$465,000. In the next section, Direct Pass-Through accounts, the same stands true with the accounts receivable billings, which Wendy is working on now also. The next report should show current data. For all sections combined the total revenue is at 69% and the expenditures are at 77%. Sup. Dave Bauer asked about Miscellaneous Revenues at \$15,513 with a budget of \$2,000. The business manager explained the revenue included insurance recoveries and quarry land lease, both of which were not known or budgeted for. The \$2,000 that was budgeted included the \$1,200 rental income for part of our Mifflin Shop and \$800 for Tourist Oriented Directional Signs (TODS) revenue. Questions were also asked about the fringe benefit expenditures. The business manager discussed the fringe benefit allocation and recovery process, the fringe benefit rate based on prior year actual expenses, and the inclusion of the over or under recovery from prior years in the current year calculation. A question was asked about overtime fringes shown in the Wages and Fringes section of the report. The business manager noted the expenditure column used the fringe benefit rate and the budget column used the budget based on estimated actual costs. The commissioner also noted that state overtime for winter maintenance on state highways would be a factor.

D. Highway Department Operations & Funding Report Part V – Equipment & Fleet Operation, Maintenance, and Replacement Schedule. Tabled.

E. 50-50 Bridge Resolution – 2011 Township Completed Projects. The commissioner noted the resolution shows the bridge projects completed in 2011, the total cost of the projects, and the 50% amounts for the local unit and the county tax levy. Also shown is a carry forward credit of (\$7,415.30) for 2010 projects that were not completed. \$10,000 had been levied for the Town of Waldwick in 2010, but the project was not undertaken. The Town of Linden had additional costs on two bridge projects and was reimbursed using part of the \$10,000. The remaining amount was carried forward as a credit to the 2012 tax levy per this resolution. The two bridges highlighted in yellow, Town of Clyde – Red Hill Road Bridge, and Town of Linden – Shepherd Road Bridge are not complete yet and the amounts shown are costs to date. The final amounts will be reflected on the resolution for presentation to the County Board.

A motion was made by Sup. Ryan Walmer and seconded by Sup. Robert Zinck to accept the Bridge Aids Resolution in its tentative format and to send it to the County Board with the updated, final amounts for Town of Clyde and Town of Linden. Motion passed unanimously.

F. Identification of Policies Discussions. Tabled.

Highway Commissioner Report: The commissioner reviewed the following items with the Committee:

- A. WCHA Machinery Management Committee Update. Tabled.
- B. WCHA Training & Safety Committee Update – Operator’s Training. Tabled.
- C. Statewide Commissioner’s Meeting – WCHA President’s Task Force Summaries. Tabled.
- D. CTH G Construction Update. The commissioner stated he reviewed the question previously asked by Sup. Bob Bunker regarding placement of rumble strips at the intersection of CTH G and CTH E. Chief Deputy Jon Pepper provided an accident history for both of the G/E intersections and found there have only been two reported incidents since 2006 for both locations. Based on this accident information, the commissioner recommended rumble strips would not be put in.
- E. Maintenance Work on CTH N, T, U, C, Others. Tabled.
- F. 2012 Winter Road School January 16 – 18 Chula Vista. Conference information is in the packets. Registration deadline is December 9, 2011. Contact the business manager or the commissioner no later than Wednesday November 30 in order to get the registration check issued on time.

The next regular Transportation Committee meeting will be held on Monday, December 5, 2011 at 6:00 P.M.

Motion to adjourn the meeting was made by Sup. Ryan Walmer and seconded by Sup. Dave Bauer. The motion passed unanimously.

The meeting adjourned at 7:15 p.m.

Minutes Respectfully Submitted by the business manager.